

# ST. PIUS V CATHOLIC SCHOOL

## Extended Daycare Program

The St. Pius V Extended Daycare Program is an extension of the school day for St. Pius V Catholic School students and is intended to provide a safe and loving environment for children, which strengthens, supports, and supplements the family, the school, and the parish community. All rules and policies in effect during the regular school day are also applicable to the Extended Daycare program.

Hours of operation are 6:30am – 7:50am and from 3:00pm - 6:00pm.

### Extended Daycare Fees

The Extended Daycare registration fee is \$50 per family. This fee is non-refundable and is due annually. Monthly and occasional use fees are payable through FACTS, not directly to Extended Daycare. The monthly fees are:

	Before School Only (6:30am – 7:50am)	After School Only (3:00pm – 6:00pm)	Both Before School and After School
1 child	\$100.00	\$250.00	\$300.00
2 children	\$175.00	\$440.00	\$525.00
3 children	\$250.00	\$675.00	\$800.00

### Occasional Use Plan

Many times, a family only needs daycare for noon-dismissal days or in case of an emergency. Occasional use is \$8/hour/child and is billed in 15-minute increments. A \$25.00 annual registration fee is required and will be charged through FACTS.

### Extended Daycare Admission Policy

All students who attend St. Pius V Catholic School during the regular school day are eligible to attend Extended Daycare. No student who is not concurrently enrolled at St. Pius V Catholic School may attend any part of the Extended Daycare program.

In order to ensure the safety of our students, **all students** attending morning daycare must be signed **in** by their parents. **All students** attending afternoon daycare must be signed **out** by their parents.

### Afterschool Sign-Out Procedures

Parents or authorized persons must sign children out of daycare and escort them to the car. Students will not be sent out to meet a parent.

St. Pius V Extended Daycare staff members cannot release a child to any person whose name does not appear on the FACTS pick-authorization page, unless a written release from the parent is received by the teacher, school office staff, or daycare director. Email is an acceptable form of communication as long as the email is sent from the parent email address on file on FACTS ParentsWeb. The release must include the full name of the adult signing each child out, the date, and the parent's signature. **Please inform those you authorize for pick up that their signature is required on the sign out sheet and WE WILL verify identification.**

A late fee of \$1.00 per minute is assessed to parents of students that are left past 6:00 p.m. This fee is to be paid at the time of pick up.

## **Snacks/Beverages**

A snack and beverage will be provided at daycare each day. Please notify the daycare director of a student's food allergy as soon as possible.

## **Supply List for Daycare**

If your child is enrolled in Extended Daycare (morning or afternoon), please provide these supplies:

- 1 package of baby wipes
- 2 rolls of paper towels
- 1 package of Dixie Paper Cups (5 oz)
- 1 package of EXPO dry erase markers, 4-pack, assorted colors

## **Personal Articles**

Students may not bring toys, sporting equipment, or technology (other than Chromebooks), to daycare unless prior permission has been given by the Daycare Director and the principal. St. Pius V Catholic School and its Extended Day Care staff are not responsible for any items broken, lost or stolen.

## **Cell Phones**

Students may NOT use cell phones while at daycare. All cell phones, if brought to daycare, will be stored in a secure area and given to the student upon check-out. Any student caught using a cell phone during daycare will have the phone confiscated and taken to the office. The parent may pick up the phone the next day.

## **Child Abuse Reporting**

All daycare personnel are identified "mandatory reporters" for child abuse.